

# Wake Chapel Christian Church Building Committee Minutes - June 20, 2010

*Members present were: Tracey Moose, Tom Lowell, Shirl Keith, Craig Deal, Ben Dewar, Brian Arnold, Mark Poindexter, Claudia Dickens, Ken Meyer, Carol Fuquay, Maurice Weaver, & Jill Spivey. Mark Acuff, Steve Herrell, & Rose Stout were unable to attend.*

The meeting was brought to order and Building Committee Chairman Tom Lowell opened the meeting with prayer.

The committee discussed reports from several committee members who had done research and made calls to help with our search for church architects. Some had met with contacts from churches in the area that had recently undergone church expansions. Mark Poindexter had researched church planning on-line and came back with the name of NC Church Builders, with a contact name of Steve Anderson. Ben Dewar had made contact with several architects and one had actually been to Wake Chapel to look around and take pictures.

Craig Deal explained that there were several options in professionals whose services the church could utilize as they move forward with a building plan. A *church planner* would work with the building committee to help the committee develop ideas, come up with a plan for growth and advise on items such as how many square feet were needed for different functions, etc. A *church architect* could do all this and more by working with the committee through any particular questions the group had during the planning process, but then take things a step farther by evaluating site usage, drawing up plans, etc. Craig also mentioned the design-build concept in which the design and construction aspects of a project are contracted for with one company and may reduce the delivery schedule by overlapping the design and construction phases of a project.

Maurice Weaver stated that he thought the first question we would face was what to do with the current church building. He said he believed that we need facts and figures over and above what laymen have said regarding the current church building. He stated that making changes without this information would be difficult.

Tom Lowell reviewed the results of the survey and recommendations prepared by the Planning & Growth Committee and reminded the group that the majority of the members of WCC thought that that the current church structure could be retained and, if possible, modified. **The survey, item #7 indicated that 13% of Wake Chapel Church members felt that the building must be retained, 64% said it could be retained and, if possible, modified and 23% said that it was not important to retain the current structure.**

Several questions were brought up from various committee members regarding problems we might encounter in expanding the current building such as: structural problems that would prohibit expansion, the possibility of encountering (& removing) asbestos and prohibitive costs

that might be encountered in bringing the building up to code. It was later determined that the structural analysis would be done a bit later on.

Ben Dewar spoke about the architects he had worked with that he believes would do a good job for us. These companies were ADW, Tise-Kiester Architects, John McGahey, and Urena Architectural.

At this time, Tom Lowell reviewed the reports of some of the committee members. Rose had spoken with Colonial Baptist who has employed ADW out of Charlotte. Craig had spoken with a representative from Pearce, Brinkley, Cease & Lee out of Raleigh. Mark Acuff had spoken with Jeff Jones from Hilltop Baptist Church who had used a design/build process because the church already knew what they wanted and had used two local builders. Carol had spoken with Jack Holland from Piney Grove who also had used ADW. Tom had spoken with a representative from Cary Alliance and said they hadn't used a planner, but had used a contractor.

There was much discussion on many aspects of meeting with potential church architects and it was decided that the committee would meet, in time, with representatives from ADW, Urena, McGahey, Tise-Kiester, and Pearce Brinkley, Cease & Lee.

Prior to the next meeting, the group was asked to come up with questions to contribute to a master list of questions for potential church architects.

Ben brought up other items the committee would need to consider with modifications to Wake Chapel, such as: road improvements, water and sewer improvements, additional parking spaces, etc. He reminded the group that the architects wouldn't work on these items.

Tom Lowell asked the committee when they thought the mention of a building fund should be brought up to the church membership. It was decided that the committee should have some plans in hand before contacting the congregation.

Shirley Keith brought up approaching the congregation to approve an amount of money from the building fund to be used by the committee when necessary for conceptual plans, etc. Maurice Weaver said he would talk to the chairman of the board of finance to see if it was necessary to call a special business meeting to approve moneys to use if the companies being contacted had any type of fee for assessments, renderings or other services.

Tom recommended sending copies of e-mail correspondence to be used at meetings to all committee members. Carol Fuquay will forward the e-mail information that she had received to all committee members.

The meeting was closed in prayer by Chairman Lowell.

Respectfully submitted,  
Jill Spivey